

## TERMS OF BUSINESS - JMP Productions

### 1. Definitions

In these Terms of Business “the Company” means JMP Productions Ltd, and “the Customer” means the person, firm or company entering into a contract with the Company in accordance with these Terms of Business.

### 2. Acceptance

A contract will not come into effect between the Company and the Customer until the Customer’s order has been accepted by the Company in writing. Any such contract shall be subject to these Terms of Business and any attempt by the Customer to incorporate other terms and conditions shall be null and void and of no legal effect.

### 3. Variation

No variation of these Terms of Business shall be effective unless made in writing and signed by an authorized officer of the Company. At the request of the Customer the Company will confirm whether or not any named individual has the requisite authority.

### 4. The Right to Sub-Contract

The Company shall be entitled to sub-contract the event of the whole or part of the contract with the Customer without prior notice to the Customer.

### 5. Price

a) The Company reserves the right to vary the contract price at any time to take account of:

(i) Any alteration agreed between the Company and the Customer to the terms of the Contract; and / or

(ii) Any increase in the cost price of materials or of equipment hire; and / or

(iii) Any cost for waiting time or other additional expenses incurred by the Company as a result of matters beyond its control; and / or

(iv) Any additional work which is necessitated by the state or condition of the Customer’s premises/ venue unless the Company was aware of such state of condition when its quotation was given and such state or condition was specifically referred to in the Company’s quotation.

b) All prices are quoted exclusive of any value added tax (“VAT”) which shall be payable in addition thereto.

### 6. Representations

a) The employees of the Company are not authorized to make oral representations as to the description, quality or fitness for any particular purpose of any goods or services supplied by the Company. If a representation has been made or an opinion expressed orally which affected materially the Customer’s decision to enter into a contract with the Company, the Customer must ensure that the relevant statement is confirmed in writing by a duly authorized officer of the Company so as to form part of the contract; no liability can otherwise be accepted.

b) All descriptions and other information contained in the Company's sales literature, advertisements and quotations are based on information received from the Company's suppliers and the Company cannot accept any liability in respect thereof.

## 7. Designs

a) Designs, drawings and the like contained in the Company's quotations or otherwise, must be regarded as illustrative only. The Customer's attention is drawn to the conditions set out on the Company's drawings and quotations. The Customer must satisfy itself that the goods and / or services to be provided by the Company are fit for the Customer's purposes.

b) Where the Company has undertaken to offer a design service, the drawings shall remain the property of the Company until a contract of sale is made between the Company and the Customer or an agreed fee has been paid in full to the Company.

## 8. Warranties and Liability

a) The Company warrants to the Customer that it will provide the services referred to in the contract using reasonable care and skill. Where the Company supplies any goods supplied by a third party, the Company does not give any warranty, guarantee or other term as to their quality, fitness for purposes or otherwise but shall, where possible, assign to the Customer the benefit of any warranty, guarantee or indemnity given by the person supplying the goods to the Company.

b) The Company shall have no liability to the Customer for any loss, damage, costs, expenses, or other claims for compensation arising from any documents, materials, data or other information supplied by the Customer which are incomplete, incorrect, inaccurate, illegible, out of sequence or in the wrong form, or arising from their late arrival or non-arrival, or any other fault of the Customer. c) Except in respect of death or personal injury caused by the Company's negligence, or as expressly provided in these Terms of Business, the Company shall not be liable to the Customer by reason of any representation (unless fraudulent), or any implied warranty, condition or other term, or any duty at common law, or under the express terms of the contract for any losses which are not reasonably foreseeable on acceptance of the Customer's order or for any loss of profit or any indirect, special, economic or consequential loss, damage, costs, expenses or other claims (whether caused by negligence of the Company, its servants or agents or otherwise) which arise out of or in connection with the provision of the goods and / or services under the contract and their use by the Customer.

d) In any event the Company's total liability in contract, tort, negligence or otherwise under or in connection with the contract shall be limited to an amount equal to the amount of the contract price actually received by the Company from the Customer up to the date such liability arose. The contract price has been calculated on the basis that the Company can exclude or limit liability as set out in these Terms of Business. The Customer confirms that it will bear itself (or insure against) any loss for which the Company has excluded or limited liability. However, nothing in the Terms of Business shall exclude or limit the Company's liability to the Customer for death or personal injury resulting from the Company's negligence.

e) The Company shall not be liable to the Customer for any loss or damage suffered by the Customer as a result of, or in connection with any claim brought against the Customer by any third party. The Customer shall fully indemnify the Company against all liability (including professional costs) suffered or incurred by the Company as a result of, or in connection with, any third party claim brought against the Company arising out of or in connection with the use by the Customer of the goods and / or services supplied under the contract.

f) The Company shall not be liable to the Customer or be deemed to be in breach of the contract by reason of any delay in performing, or any failure to perform, any of the Company's obligations hereunder if the delay of failure was due to any cause beyond the Company's reasonable control.

## 9. Access

The Customer agrees to provide unimpeded access for the employees and vehicles of the Company, its sub-contractors and carriers on or into the Customer's property/ venue for the purpose of delivering goods to the Customer or for any related purpose. The Company reserves the right to refuse to make delivery if access is dangerous or if the condition of the site is unsuitable for the delivery and storage of the goods.

## 10. Terms of Payment

a) Terms of payment shall be such as may be agreed between the Company and the Customer, but (subject to the provisions of sub-clauses (c) and (d) below) in the absence of any such agreement, a non-refundable deposit of 75% of the quoted price plus VAT, shall be payable not less than 21 days prior to the commencement of event of the contract with the balance payable on or before the expiration of 30 days from the date of invoice. The Company reserves the right to charge interest at the rate of 3% above the base lending rate of Royal Bank of Scotland Plc on invoices more than 30 days overdue for payment from the due date to the date of actual payment. b) In the case of death, permanent incapacity, bankruptcy or insolvency of the Customer or (if the Customer is a limited company) in the case of liquidation or the appointment of a receiver, the outstanding balance of the purchase price of all goods and services invoiced and provided by the Company to the Customer prior to the date of the relevant event shall immediately become due and payable from the Customer to the Company. c) On the happening of any of the events in sub-clause (b) above the Company (in addition and without prejudice to its other rights referred to in this clause) will have the right to cancel every contract made with the Customer and / or to suspend or discontinue delivery of the goods and / or services at the Company's option without prejudice to the Company's right to recover damages for any loss sustained by it. d) Any discounts agreed by the Company and the Customer shall cease to apply if there is any default by the Customer in performance of its obligations under the Contract. The Customer accepts that in the event of any such default on its part the full amount of the contract price will be payable by it to the Company.

## 11. Cancellation

11.1 This clause applies to the following: where the client (a) cancels the entire event, (b) cancels partial use of the facilities for the event or (c) reduces the duration of the event as a result of which the contracted value is reduced.

11.2 In the event of cancellation of the contract for any reason, the company shall have the right to impose a cancellation charge which shall be calculated as detailed in clause 11.3. In addition, the client will settle any third party charges incurred by the company on behalf of the client.

### 11.3 Cancellation Clause %

More than 90 working days prior to the event Nil

90 to 60 days prior to the event 50%

60 to 30 days prior to the event 80%

30 days or less prior to the event 100%

11.4 All cancellations must be received in writing from the client and will be deemed to take effect from the date of receipt.

11.5 the company reserves the right to cancel the client's booking if there has been a change of more than 40% of the client's original contract. Written notification will be sent to the client.

11.6 Any postponements of confirmed and contracted business will be considered as a cancellation in accordance with the above cancellation clause. However, provided the revised event date is agreed and takes place within 90 days of the original event date, payments received by the company from the client shall form a credit towards the future event.

The client shall, in that eventuality, be liable for any and all costs or expenses incurred by JMP as a direct result of the postponement.

## 12. Insurance

12.1 The Customer agrees to use best endeavours to ensure that all the Guests at the Event will have separate and adequate insurance cover to protect them and their property against the risk of injury or harm accruing to them as a result of attending the Event. Company shall not be liable in any circumstances for any personal injury or loss of damage to personal property at an Event.

12.2 The Customer shall at all times during the Event or Hire Period maintain adequate insurance in respect of the Equipment at its full replacement value and on a full indemnity basis with a company of good repute

12.3 The Company shall maintain in place throughout the Term reasonable insurance policies to cover its potential liabilities hereunder, with a reputable insurance provider, and shall provide copies of the same to the Customer upon written request.

## 13. Maintenance, Care and Alterations

13.1 The Customer shall:- (a) not remove from, nor cover up, alter or deface any labels, names or proprietary marks on the Equipment, nor damage, interfere with or alter the Equipment, its working mechanisms or any other parts of it and shall take reasonable care of the Equipment and only use it for its proper purpose in a safe and correct manner in accordance with any operating and/or safety instructions provided or supplied to the Hirer; (b) notify the Owner immediately after any breakdown, loss and/or damage to the Equipment; (c) take adequate and proper measures to protect the Equipment from theft, damage and/or other risks; (d) permit the Owner at all reasonable times and upon reasonable notice to inspect, test, adjust, repair or replace the Equipment, including procuring access to any property where the Equipment is situated; (e) be responsible for the conduct and cost of any testing, examinations and/or checks in relation to the Equipment required by any legislation, best practice and/or operating instructions; (f) not do or omit to do anything which the Hirer has been notified will or may be deemed to invalidate any policy of insurance related to the Equipment; (g) not use, nor continue to use any Equipment in an unsafe or unsatisfactory state or environment, or where it has been damaged and will notify the Owner immediately if the Equipment is involved in an accident resulting in damage to the Equipment, other property and/or injury to any person; (h) notify the Owner of any change of its address and upon the Owner's request provide details of the location of the Equipment; and (i) keep the Equipment at all times in its possession and control.

13.2 In the event of severe weather conditions, including but not limited to wind, frost, snow, hail, heavy rain and storms, the Customer will take all necessary action to minimise damage to the Equipment, including but not limited to ensuring that frames, canopies and side panels are

secured.

13.3 No parts or accessories, including but not limited to weights, may be removed from the Equipment. Replacement of lost items will be chargeable to the Customer.

13.4 The Customer shall ensure that the Equipment is compatible and may safely be used with any other equipment with which it will or may be used. Without limitation, no warranty is given that the Equipment is suitable for the purposes of the Hirer.

13.5 No painting, marking, labelling, signage, letting or advertising shall be affixed on the Equipment without the Owner's written consent.

13.6 The Equipment must be returned by the Customer in good working order and condition (fair wear and tear excepted) and in a clean condition together with all insurance policies, licences, registration and other documents.

13.7 If the Equipment is returned in a damaged, unclean and/or defective state except where due to fair wear and tear and/or an inherent fault in the Equipment, the Customer shall be liable to pay the Owner for the cost of any repair

## 14. Security

14.1 The Customer shall be responsible for the ensuring the security of the Equipment at all times. Any costs arising from the Equipment not being secured are chargeable to the Customer.

## 15. Force Majeure

15.1 Company shall be not liable for any failure to fulfil any of its obligations under the Agreement insofar as such failure is due to a Force Majeure Event. In such circumstances, Company shall promptly notify the Customer of the existence of such Force Majeure Event, and shall use reasonable endeavours to overcome the Force Majeure Event. If a Force Majeure Event occurs and continues for 14 days or more, Company shall be entitled to terminate the Agreement immediately on written notice to the Customer, without incurring any liability to the Customer.

15.2 If the Agreement is terminated due to a Force Majeure Event then Company shall be entitled to invoice the Customer for any and all outstanding amounts due to be paid by the Customer to Company under the Agreement as at the date of termination.

## 16. Governing Law

These Terms of Business shall be construed and interpreted in accordance with Scottish law and the parties agree to submit to the exclusive jurisdiction of the Scottish courts. If any provision of these Terms of Business is determined by a court of competent jurisdiction to be in violation of any applicable law or otherwise invalid or unenforceable, the remaining provisions under these Terms of Business shall otherwise continue in full force and effect.